



Royal Albert Hall

Information for Candidates

Recruitment Pack





Welcome

From Drystan Brod, Senior Rigging Supervisor

Thank you for your interest in the Rigging Supervisor role at the Royal Albert Hall.

2025 sees the department continuing to develop and expand; investing in people and adding additional resources and technology to ensure we remain a world class venue with a reputation to match.

We are looking for an outstanding Rigging Supervisor with a deep understanding and experience of rigging in live events, and the technology used to create them.

In this role you will be an excellent communicator; able to thrive in fast-paced environments and balance attention to detail with strategic event oversight to support the delivery of the Hall's vision, 'breathtaking moments and lasting memories, for everyone'.

If you are successful in joining our department, you will be joining an exceptionally talented and committed team of skilled Event Managers, Production Technical Supervisors, Stage, Audio, Lighting and Rigging specialists, as well as those in the wider organisation, who deliver excellence year-round, on a huge variety of events at this iconic venue.

We welcome varied professional experience and are committed to building a diverse and inclusive team. We would like to actively encourage applications from individuals from marginalised and under-represented groups.

We are looking forward to your application.

Drystan Brod



Our Mission and Vision

Who we are

Since we opened our doors in 1871, the Royal Albert Hall has been home to the world's leading figures in music, dance, entertainment and conversation. From the Suffragettes to Stormzy, Elgar to Einstein, the Beatles to Bassey... icons grace our stage.

A charity known and loved across the globe, we are home to dreams and determination, contemplation and celebration – bringing people together to lift their spirits and inspire. Every year nearly 2 million people enjoy unforgettable experiences in our spectacular building, with millions more joining us online and through broadcast worldwide.

We are home to the future – working tirelessly to enable talent to thrive. We embrace change as well as tradition, inviting the new, the radical and the bold. We are open to all, a committed force for good, connecting people and communities.

Our vision

Our vision is for the Royal Albert Hall to be the home of breathtaking moments and lasting memories, for everyone.

Together, we create the amazing.



Our Strategic Objectives

We have four Strategic Objectives that will help us achieve our vision.

Our Strategic Objectives are:

1. Driving progress on the Hall's Vision
2. Generating funds for the Estate Plan and other projects
3. Investing in people and systems
4. Building the Hall's reputation as a Force For Good:
 - A Home For Everyone – Equity, Diversity and Inclusion
 - A Home For Thriving Creativity – Engagement and wellbeing
 - A Home For a Sustainable Future – Towards net-zero and biodiversity.



Royal Albert Hall

About us

Based in South Kensington, the Royal Albert Hall is an iconic venue. The Royal Albert Hall is a registered charity held in trust for the nation's benefit.

Our purpose is to:

- promote the Arts and Sciences
- preserve and enhance our Grade I listed building.

The world's leading figures in music, dance, sport and politics have appeared on our stage since we opened in 1871, and now over 1.7 million people enjoy live experiences here every year, with millions more experiencing our events through broadcasts, recordings and new media channels. Today, the Royal Albert Hall hosts around 400 events each year and our amazing staff play a huge part in ensuring the success of all our events.

The BBC Proms have called the Hall their home since 1941. Shirley Bassey has had more than 45 performances at the Hall since 1971. Statesmen, sportsmen and a galaxy of stars have graced our stage, creating unforgettable memories. From Albert Einstein, to Arctic Monkeys, The Beatles to Beyoncé, Churchill to Coldplay. Recently, we have hosted the premier of the James Bond film 'No Time to Die', Cirque De Soleil, Classical Spectacular and a series of events for Teenage Cancer Trust.





Royal Albert Hall

A history dating back to 1871

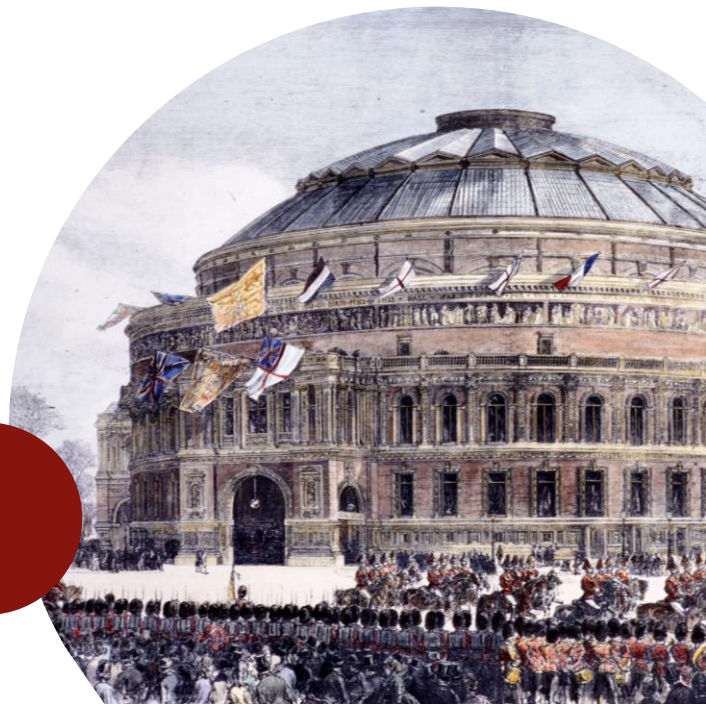
On 29 March 1871, Queen Victoria, following the untimely death of her beloved Consort, Prince Albert, opened the Royal Albert Hall. She was overcome with emotion at the realisation of her husband's vision and was unable to speak.

Since then, we have become a Charity known and loved across the globe. We are home to dreams and determination, contemplation and celebration – bringing people together to lift their spirits and inspire.

Every year nearly 2 million people enjoy unforgettable experiences in our spectacular building, with millions more joining us online and through broadcast worldwide.

We hosted 25 suffrage meetings, and numerous great patriotic rallies in support of the armed forces. Sir Winston Churchill, the Dalai Lama, Emmeline Pankhurst, Stonewall, Nelson Mandela, the Royal family and world leaders have graced our auditorium. History is played out on our stage.

The Royal Albert Hall may be 150 years old, but we have more history to make, and you could help us write it.





Equity, Diversity and Inclusion

The Hall supports an equal, diverse and inclusive environment for all and we know we can do more.

Diversity was one of the five key strategic objectives agreed for our five-year business plan in August 2019. This means that it is right at the heart of our planning for the future and we will have an action plan to underpin this. Equality, Diversity and Inclusion is part of our mandatory training and we have a committee, set up in 2018 which has representation from staff across all departments, levels and represents the nine protected characteristics.

“I want to use the Hall’s platform to champion and highlight a diverse mix of performers and attract staff and audiences that truly reflect modern Britain”

- James Ainscough, CEO





Equity, Diversity and Inclusion

We are committing to:

- Programming more events with diverse artists and to making our platforms available to black voices – both on the stage and on digital channels.
- Ensuring that our archives and our tours properly represent the Hall's rich and diverse history and we are refreshing our diversity training for our leadership team and trustees.
- Reviewing our recruitment strategies to ensure that we can widen our candidate pool and further increase the diversity of our workforce.





Job description

Role: Rigging Supervisor

Location: Royal Albert Hall

Salary: £42,216 per annum

Working hours: 37.5 hours per week

Reports to: Senior Rigging Supervisor

Direct reports: N/A

For over 150 years we have been fulfilling our vision of inspiring artists and audiences worldwide with the magic of the iconic Royal Albert Hall; creating life-enriching, unforgettable experiences for everyone. Hosting 390 events a year in the main auditorium and more than 800 in other smaller spaces, the Royal Albert Hall stands true to its original purpose of promoting the Arts and Sciences. As a charity, the Hall is dedicated to maintaining the Grade I listed building and giving access to all.

How does the Production and Technical team deliver the vision?

The highly skilled staff of the Production and Technical department provide first class service and support to all Promoters and Artists ensuring the Royal Albert Hall is the home of breathtaking moments and lasting memories, for everyone. Our specialist technical teams operate, manage, and maintain our state-of-the-art technical equipment, designing solutions that add to an unforgettable experience for our audiences.



Job description

How does this role fit into the structure/team? And what does success look like?

The Rigging Supervisor plays a crucial role in promoting and providing in-house rigging services for events and productions in the Royal Albert Hall. Success in this role means delivering a first-class service to promoters and visiting production teams, ensuring all rigging equipment is maintained and tested to fulfil statutory requirements, codes of practice, and Health and Safety legislation, supervising and developing full time and casual staff and supporting the department in meeting its strategic goals.

What the role holder will be responsible for delivering:

Key accountabilities	Key activities/decision areas
1). Promoters Support	• Ensure that, promoters (and their contractors) receive a first class, comprehensive service • Attend production meetings and advise promoters and visiting production teams on all rigging elements and the viability and suitability of the show design • Facilitate any reasonable rigging requests • Promote the use of the Hall's Lighting, Audio and Rigging services • Provide rigging services to events • Review event risk assessments and ensure Health and Safety procedures are adhered to • Report and address any H&S conflicts that may arise



2). Rigging Operations	• Supervise all lifting activities and work at height associated with an event • Ensure adequate rescue procedures are in place • Be familiar with the Hall's technical equipment and procedures • Safe and professional operation of the Hall's rigging equipment and hoist control system • Supervise, and train in-house staff and casual crew in basic technical tasks, (e.g., rigging of truss structures and other ancillary equipment) • Be present, available and contactable by radio on the day of events for which you are responsible
3). Health and Safety Compliance	• Comply with all Health & Safety legislation and regulations (e.g. WAHR, LOLER, PUWER) • Adhere to Noise at Work regulations and take action if safe levels become breached • Adhere to Hall's Health and Safety guidelines • Be familiar with the Hall's risk assessments and method statements • Undertake the safe connection of production equipment to RAH power supplies • Implement the Hall's Hard Hat procedure when needed • Provide training to teams on H&S regulations • Supervise internal and promoter personnel on events you are responsible for • Implement safe working practices • Use Hall reporting methods to detail incidents/accidents



4). Maintenance Planning and Support

- Ensure equipment and storage spaces meet H&S requirements (e.g., COSHH, manual handling, PUWER, etc.)
- Store equipment safely, in designated storage areas
- Monitor and manage equipment and consumables stock levels
- Maintain equipment to the highest standard, and report issues to Senior Rigging Supervisor
- Assist in the planning and implementation of maintenance tasks and dedicated maintenance periods
- Assist in moving Production and Technical equipment on and off site
- Conduct first line maintenance of in-house rigging equipment and advise regarding replacements, upgrades, etc. in line with budget

5). Administrative Support

- Produce, update and distribute rig plans
- Book crew, hire equipment, maintain stocks and supplies
- Produce, contribute to, and distribute reports as required.
- Collaborate with colleagues to ensure event information is recorded and updated in show files and schedules
- Develop and maintain Method Statements, Risk Assessments and Standard Operating Procedures



What skills and experience the role holder will have:

Qualifications and experience

Criteria	Requirement
National Rigging Certificate Level 2	Essential
Advanced rigging and general technical knowledge, along with practical experience including issues relating to Health & Safety	Essential
Experience working with in-house rigging equipment	Essential
Experience working in a similar role	Essential
Experience working in an events or cultural venue	Essential
Electrical qualification or ability to demonstrate competence	Desirable



AutoCAD experience	Desirable
Rope Access experience	Desirable
Kinesys Vector and Apex Experience	Desirable
Hoist Maintenance and Repair experience	Desirable
IOSH qualification	Desirable
Skills and Attributes	
Criteria	Requirement
Excellent communication skills – both written and oral	Essential
Attention to detail and accuracy of work	Essential



Health and Safety regulations awareness	Essential
Ability to organise and prioritise workload	Essential
Skills to motivate and inspire individuals or teams	Essential
Strong leadership and management skills	Essential
Computer literacy on Word, Excel and Outlook	Essential
Ability to create positive relationships with industry suppliers and the wider rigging community	Essential

Behavioural Attributes

Criteria	Requirement
Ability to work independently with minimal supervision	Essential
A logical, thorough and detailed approach to planning and managing projects and deadline-focused	Essential



Team player with a flexible approach	Essential
Approachable with strong listening skills	Essential
Ability to relate and build positive relationships with a wide variety of people	Essential
Positive, can-do attitude to problem-solving	Essential
Interest in arts and popular culture with some knowledge of the Hall's history of events	Desirable

The above job description is intended to be an outline of the duties and responsibilities for this role. This is not exhaustive, and it is likely to change over time. The role holder may be expected to undertake other duties that are commensurate with this role

Note:

Essential criteria refer to the minimum skills, abilities, knowledge, experience, and professional qualifications required for the role. These are non-negotiable and individuals who do not meet these basic requirements cannot undertake all the duties required for this role.

Desirable criteria are those that are important, but not essential for an individual to perform the duties of the role. They are criteria that an individual can develop while they are in post through training and other developmental type activities.



Person specification

General

- A positive and proactive team player who works collaboratively not just with their own team, but across different departments.
- The ability to build positive relationships with a wide variety of people.
- Shows pride and passion in all that they do.
- Happy to contribute/embrace new ideas.
- Flexible and adaptable attitude.
- An ability to organise and prioritise workload.

Health & Safety

You will have a good understanding of the Hall's Health and Safety guidelines and your responsibilities within these. Your role will include promoting a safe working environment and fostering a non-blame culture, adhering to any Health & Safety requirements, flagging any conflicts that may arise with Health and Safety and working towards finding effective solutions.

Sustainability

The Hall is committed to maintaining and furthering greater sustainable practices in all areas of the organisation to act on climate change. Whilst working at the Hall, you will be expected to embrace the Hall's Sustainability Policy and work to meet its objectives, putting sustainability at the forefront of all decisions.



The first six months

During your 6-month probationary period, our focus is on setting you up for success, so we will invest in giving you skills and knowledge to perform your role. It is also vital that you build an understanding of our unique working environment, intimately tied to our Grade 1 listed building and that you, immerse yourself in the Hall's culture. This means exploring our historic building where history has unfolded for over 150 years and where legends have performed on our stage, building strong relationships through face-to-face interactions with your line manager, engaging in relevant in person training and investing quality time with colleagues and peers to foster strong working connections and where possible attending social events. Embracing your team's working pattern, whether hybrid or on-site only, is essential to ensuring a smooth transition and a successful start.



Royal Albert Hall

Application

Thank you for your interest in working at the Royal Albert Hall. To apply for this vacancy, please visit our website using the link below, locate the role and select 'apply'.

[Vacancy Search Results - Royal Albert Hall](#)

Provisional dates for interviews are:

First round interviews:

Week commencing 8th September 2025.

Second round interviews:

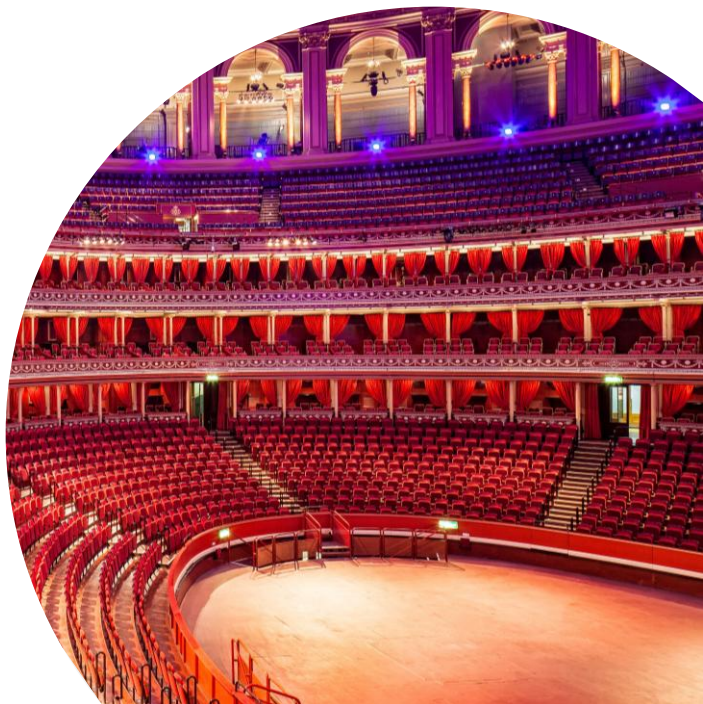
To be confirmed.

All applicants must have the right to work in the UK without the need for sponsorship. The closing date for applications is 12PM on Monday 1st September 2025.

The Royal Albert Hall is a registered charity (no. 254543) and strives to be an equal opportunities employer.

The Royal Albert Hall is committed to creating a diverse and inclusive environment in which everyone can thrive. We encourage candidates from all cultures and backgrounds to apply. If you believe you need a 'reasonable adjustment' with the recruitment process then please email the People and Culture team via peopleandculture@royalalberthall.com.

Please state 'Request for Reasonable Adjustments' in the email subject header and provide details of your preferred contact method.





Staff Benefits

Our commitment to you

We fully recognise that our people are our greatest asset and play a role as active ambassadors for the Hall. In recognition of your commitment and in support of the work that you do, we want to share with You the portfolio of health, wellbeing and staff benefits that are available to you as a staff member.



Annual Leave

Entitlement is 25 days per year, with the Opportunity to buy or sell up to five days holiday per calendar year.



Personal development

Development is really important to us and there are a variety of options available to staff at the Hall.



Family leave

We offer enhanced pay during maternity, paternity and shared parental leave.



Life assurance

This is 6 x your basic salary.

Care first

Employee assistance programme

Care First offers support, information, expert advice and specialist counselling to help you when you need it.

Aviva DigiCare+

Mental health and wellbeing app

Access to expert care and tailored resources – helping you stay well and feel supported.



Cycle to work scheme

This allows you to obtain a new bike to use to ride to work. You can then repay it through your salary.



Interest free season ticket loan

We pay for the ticket and you repay the money out of your monthly salary



Employee discounts scheme

From groceries to wellness products, travel and more, with our employee discount scheme you can start saving more money right away, on things you're already buying using our Backstage portal.



Wellbeing

We take the health and wellbeing of our staff at the Hall seriously. We have a dedicated Wellbeing Committee and Mental Health First Aiders. Well-being sessions are run throughout the year, some of the recent sessions run included Menopause and Emotional resilience training.



Pension

When you join us we'll automatically enrol you into our pension scheme. You will have the option to join our stakeholder pension scheme after 6 months service and successful completion of your probation at six months.



Complimentary tickets

Following three months continuous service, you will be eligible to apply for complimentary tickets to performances within the auditorium at the Hall.



Staff canteen

Our canteen offers free hot and cold meals, including vegetarian options to staff whilst at work.



