



JOB DESCRIPTION

CASUAL CREW (Overnight/turnaround work)

Reports to: Technical Logistics Manager

Supervised by: Crew Logistics Coordinator

Supervisor on duty: Technical Supervisors and Crew Chiefs

For nearly 150 years we have been fulfilling our vision of inspiring artists and audiences worldwide with the magic of the iconic Royal Albert Hall; creating life-enriching, **unforgettable experiences** for everyone. Hosting 390 events a year in the main auditorium and more than 800 in other smaller spaces, the Royal Albert Hall stands true to its original purpose of promoting the Arts and Sciences. As a charity, the Hall is dedicated to maintaining the Grade I listed building and giving access to all.

Our vision and values

Our vision is to inspire artists and audiences worldwide with the magic of the iconic Royal Albert Hall, creating life-enriching, unforgettable experiences for everyone. The Royal Albert Hall is more than just a building. Together we are...

One team

Encouraging and harnessing each other's talents, valuing our differences, supporting one another and celebrating our achievements together

Passionate

Dedicated, creative, embracing new ideas, always seeking a better way; because together we are writing the story of the Royal Albert Hall

Open to all

Welcoming, warm, always professional; committed to providing as many people as possible with unforgettable experiences

THE ROLE

Duties and responsibilities

To assist in the set up and running of the following:

- Heavy manual handling of steel deck staging
- Installation of the stage risers on overnights
- Fully chairing risers on overnights
- Arranging seating configurations for stage, arena and other event spaces
- Setting up deck and other requirements for other event spaces
- Installation of arena lift
- Setting follow spots and platforms
- Installation of banners internal and external
- General assistance with load-ins and load-outs
- Dressing room, backstage and office preparation
- Painting and cleaning as required
- Assistance onstage and backstage with a specific event requirements
- Assistance with other RAH departments, e.g. manual handling of equipment



- Any other duties that may be assigned to you by the Technical Supervisors, Crew Chiefs, Event Managers or Duty Managers.
- Setting out orchestra layouts
- Possible Audio crew shifts – striking cables, mic stands, tipping desks and handling speakers

PERSON SPECIFICATION

- Successful candidates should be physically fit enough to be able to undertake the required duties
- Many of the shifts occur during overnights, weekends and week days so a willingness to work unsociable hours is essential
- You need to be self-motivated, able to understand instructions and act on them quickly and efficiently, be a good team worker and be able to use your initiative when required
- An understanding and appreciation of performance spaces, staging or similar work within a team-working scenario would be advantageous but not essential.

Requirements of the role

- The hours are allocated with regard to your availability and the availability of shifts that the Hall can offer.
- There is no obligation by the Hall to offer you work and there is no obligation for you to accept, but once you commit to a shift, we would request that you do not cancel this
- If you cancel a shift with less than 24 hours' notice, this could result in lower preference for shifts in the future repeated cancellations would result in the Hall ceasing to offer you shifts altogether.
- You must ensure that all Health and Safety rules are followed at all times.
- You are required to arrive for your shift in plenty of time, wearing suitable clothing, footwear, or any other PPE that may be required
- Suitable general clothing should allow you to work in any situation; however, you may wish to bring alternative clothing for painting and dusty jobs. You will also be expected to have a set of smart blacks for onstage work during shows. Evening dress is an advantage for work onstage during concerts. Some uniform will be provided.
- We insist that you wear steel toe cap boots for all shifts and have stock available if required.
- We recommend that you use gloves (which we can provide) where necessary

Terms and conditions

- Shifts will only be offered to successful candidates who pass an interview and manual handling test.
- Shifts are paid by the hour after a minimum three hour shift. Night rates are payable for work carried out after midnight and before 7am the next morning.
- After satisfactory completion of 12 shifts, or 3 months' probationary period, whichever is the longer, the hourly rate will be increased.
- The working week runs from Sunday to Saturday.
- Payment is made on a Friday direct to your bank account, one week in arrears.
- All engagements are paid through the Hall's PAYE payroll system and there is no facility for self-employed status. All members of the casual crew must be eligible to work in the United Kingdom and proof must be provided if you are invited to an induction and before any shifts are offered.